

GENERAL INFORMATION

Is the program HRD Claimable?

You can apply for HRD Corp's On-The-Job (OJT) training program directly with HRD Corp. If you have any enquiries, you may email them at support@hrdcorp.gov.my.

GARP ACCOUNT

How do I register for my GARP account?

• Registration:

Register through the Sustainability and Climate Risk Certificate program page. Once successful, Iclif Executive Education Center (Iclif) will create your GARP account when the program registration closes.

Account Activation:

Within 7 working days, you will receive an email (email address provided during registration) from memberservices@garp.com. Follow the instructions in the email to activate your GARP account. Please ensure to check your spam folder, or whitelist memberservices@garp.com

• Access Study Materials:

After successfully activating your account, log in to your GARP account to access the study materials.

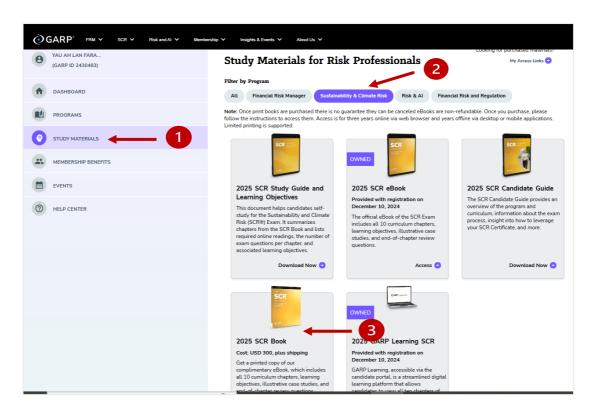
NOTE: It is important to use an email address that is not restricted by your company's security firewall.

Where do I find the study materials once I log-in to my GARP account?

Refer to the **GARP Account Guidebook** for further instructions on navigating your account via the GARP Learning platform.

How do I get a hard copy SCR book instead of the eSCR book?

You may purchase the hard copy when you log in to your GARP account under "Study Material". However, there will be a charge of USD300/copy (excluding shipping fees). The copy will be sent via courier from USA once payment has been completed.





GARP STUDY MATERIALS

What study materials are available?

SCR registration includes complimentary access to the following:

- SCR Candidate Guide
- SCR Study Guide and Learning Objectives
- SCR eBook
- Practice Exam
- Access to additional online reading resources these readings are required as part of a comprehensive SCR study plan and, unless labelled "Optional", will be covered on the SCR Exam.

IDENTIFICATION POLICY

What are the acceptable forms of identification for Exam Day?

To gain admission to the Exam, candidates must present a form of ID that meets **ALL** of the following requirements:

- Original (not a photocopy) and valid
- Non-expired
- Government-issued
- Contains current photograph of candidate
- Contains candidate signature

Below is a list of possible acceptable forms of identification:

- Passport
- U.S. passport card
- U.S. military ID
- U.S. Dept. of State driver's license
- National/state/country identification card
- Alien registration card (green card, permanent resident visa)
- Government-issued local language ID (plastic card with photo and signature)

The name associated with the registration must match the name on your identification exactly on Exam Day. This includes an exact match of the first name, last name, and any middle names or initials.

Note:

- Since our Malaysian national identity card (NRIC) do not contain our signature, you would need to register using your Passport (name and number)
- Original passport is required to be shown to enter the test center on your Exam Day.
- Name as per your passport and your GARP registered name must be the same.
- You may also send an email to GARP's member services (memberservices@garp.com) should you have further issues/require clarification on your GARP ID name/examination registration.

There are **NO** exceptions to GARP's Identification Policy. If you do not present an acceptable form of ID as listed above on Exam Day, you will not be allowed to sit for the Exam.



What if the name on my GARP Dashboard does not match that on my government-issued ID?

You must send an email to memberservices@garp.com to update your name to match your identification as soon as possible.

SCHEDULING POLICY

How soon can I schedule my Exam?

Registered candidates can schedule their **in-person** computer-based test (CBT) Exam at a Pearson VUE test center most convenient to them. Scheduling is on a *first-come*, *first-served basis*.

Candidates must schedule an Exam at least 48 hours prior to their desired Exam start time, and may only schedule their Exam for the exam window they're registered for.

Depending on availability, candidates may reschedule their Exam or change their exam site using the Pearson VUE scheduling website no later than 48 hours before the start of their scheduled Exam.

Candidates who fail to schedule their Exam and/or fail to appear at their exam appointment will forfeit their exam fee.

Where will the exam be administered?

Candidates have the option to take their Exam remotely using Person Vue's online proctoring system (latest addition), or on-site at Pearson Vue computer-based testing (CBT) centers around the world. Candidates can visit the <u>Pearson VUE exam location page</u> to view the exam sites in their area and receive up-to-date information. Locations are subject to change.

Online Proctoring (LATEST ADDITION)

Candidates who choose to take their exam remotely through Pearson's VUE's online proctoring system, OnVUE, at a location of their choice can do so by watching their step-by-step guide - **OnVUE Testing Experience**. We encourage you to read carefully and test your system as guided by <u>GARP - Online testing requirements</u>

Am I required to run a system test before my scheduled online proctored exam?

Running a system test is not required. However, it is highly recommended. The results will help you to determine if your system meets OnVue's minimum technology requirements. A system check can be conducted at any time at this <u>link</u>.

If you do not run a system test and are not able to successfully check-in, the session will end, and you will not qualify for a refund, credit, or free deferral.

What should I do if I have a technical issue while running the system test for my online proctored exam?

If you have a technical issue while running the system test, click the "Chat with us" icon at the bottom of the OnVUE landing page for technical support.

EXAM FORMAT

How is the Exam structured?

The SCR Exam is a comprehensive, standard-oriented assessment covering fundamental guidelines, methodologies, and frameworks used in anticipating and managing climate risk. It consists of 80 equally weighted multiple-choice questions, including one case study, that require both analytical thinking and practical application. Candidates will be allotted four hours to complete the Exam.



How much time do I need to prepare to sit for the Exam?

Preparation time varies by candidate. Approximately 100-150 hours of study is recommended to prepare for the Exam, with GARP providing extensive resources to support your journey including an official SCR Practice Exam.

Are we required to answer in essay writing format?

No, there are no essay writing based questions. The SCR Exam is 80 multiple-choice questions and must be completed in 4 hours.

How quantitative is the Exam?

The Exam is not highly quantitative. It is designed to be accessible to a wide audience. A few questions may require limited multiplication and division, an understanding of ratios or knowledge of measurement units and the magnitude of metrics relevant to specific risk management topics. Some questions may present graphs or tables with quantitative information.

EXAM DEFERRAL

Is it okay for participants to register for April but sign up for the exam in October?

A USD150 deferral fee will be charged. For instance, a candidate registering for the April 2026 examination will be considered registered for that session. Should they choose to defer and sit for the October 2026 exam instead, the deferral fee will be imposed. To process the deferral, candidates must log in to their GARP account and submit payment via credit card or wire transfer. This transaction will be completed online by the candidate.

When is the deferment window period?

SCR candidates may only defer an exam registration once to the next exam window. A deferral to the next exam window must be submitted and paid by the deferral deadlines below by logging into your GARP account:

- April exam window April 1
- October exam window October 1

There is an administrative processing fee to defer. The applicable fees are provided below.

- April USD 150
- October USD 150

Candidates deferring into the next exam year will receive the new SCR eBook for free when it becomes available. SCR candidates may only defer an exam registration once to the next exam window. A deferral to the next exam window must be submitted and paid by the deferral deadlines below:

Will I be able to reschedule or change the selected Exam site after confirmation?

Depending on availability, both in-person CBT and online proctoring candidates may reschedule their exam date (from among the dates included in the exam window they registered for) or exam site (when applicable) until 48 hours before the start of the scheduled Exam.

What happens if I do not pass my Exam?

Candidates who don't pass their Exam, register and don't schedule their Exam, or schedule and don't take the Exam can pay a one-time retake fee of USD 350, during the next two exam cycles only. After two cycles candidates must re-register for the program and pay all applicable fees.

If the curriculum changes before the candidate retakes the Exam, an updated version of the curriculum will be made available to the candidate free of charge (via eBook only).



What happens if I have registered for the exam date and forget to defer by the due date?

Candidates will be considered as no-show and will have to pay USD350 to re-schedule the exam.

EXAM DAY

How should I prepare for Exam Day?

Candidates are expected to be familiar with the exam site location and arrive at least 30 minutes before the Exam is scheduled to begin. Be prepared to present proper identification. Please confirm the name on your GARP Dashboard matches the name on the government issued ID you plan to use on Exam Day.

Can I bring personal belongings with me into the exam room or environment?

- No personal items are allowed in the exam room or environment.
- Candidates must leave their cellular phone outside of the exam room in the designated personal belonging area.
- Candidates may not bring or wear barrettes, hair clips, headbands, or hairbands. Removable jewelry is not permitted in the exam room.
- Candidates may not bring any books and/or notes into the exam room for use during the exam session, unless pre-authorized by GARP in advance.
- Candidates must store all personal items in a secure area (a locker), as indicated by the proctor, or return personal items to their vehicle. If candidates refuse to store personal items, they will not be allowed to sit for the Exam, and they will lose their registration fee.
- All electronic devices must be turned off before storing them in a locker.

AFTER THE EXAM

When are exam results released?

Once an exam window closes, GARP scores Exams in a timely fashion. Candidates are notified when their results are available in their <u>GARP candidate portal</u>.

Do I get a certificate of completion after I pass?

Yes, candidates who pass the Exam receive an electronic certificate of completion and a digital badge they can share on LinkedIn.

What is the minimum passing score for the examination?

The minimum passing is determined by the level of difficulty of the guestions set for the year.

What is the passing rate globally?

The passing rate for the past 3 years has been 55%.

Note: Terms and conditions are subject to change based on GARP's policies.